

**TOWN OF
SPRINGDALE, SC**



**TWO PERCENT (2%)
HOSPITALITY TAX**

**Please remit to the Town of Springdale by the 20th day
following the end of the reporting period to avoid a penalty.**

Hospitality Tax Section



Dear Business Owner/Manager:

This Town of Springdale Hospitality Tax remittance booklet contains preprinted remittance forms for each month and if needed, one spare remittance form for your convenience, hospitality fee general information, and a page listing some items which are included and which are exempt from the hospitality tax.

It is important to remember the following:

1. The Hospitality tax collection process for businesses begins May 1, 2019. Your first remittance report will be due by the 20th of May 2019. Remittances will be due by the 20th of each month thereafter. If the 20th of the month falls on a weekend or a holiday, the Town will accept without penalty, payment on the following workday.
2. All remittances should include the correct monthly remittance form completed in detail with payment attached to the remittance form. **A copy of your corresponding monthly sales tax return (S.C. Department of Revenue Form ST-3 should also be enclosed with the remittance.)**
3. There is a 5% penalty each month that you are delinquent with your remittance. U.S. Postal marks are accepted for determining date received. Metered dates are not accepted for determining date received.

If you have questions concerning the Hospitality Tax Program or need assistance with the reporting procedure, please contact Leeann Eden, Municipal Clerk, at 803-794-0408 or visit the Springdale Town Hall to obtain assistance.

Sincerely,

Ashley Watkins
Town Administrator



Hospitality Tax Information

- **Hospitality Tax** is a uniform tax equal to two percent (2%) imposed on the sale of prepared meals and beverages for immediate consumption sold in establishments that are responsible for collecting the fee at the time of sale.
- **Prepared Meals** means food prepared or modified by an establishment which at the time of sale is ready for consumption by members of the public, regardless of the food's actual quantity, presentation, or packaging.
- **Establishment** means any business within the town that sells prepared meals and beverages for immediate consumption. Establishments include restaurants, bars and lounges, hotels and motels with restaurants and/or lounge facilities, caterers, ice cream shops, bakery shops, and other food service facilities including convenience and grocery stores (that have specified areas where foods and beverages are prepared).
- **Who is responsible for the collection and remittance of the Hospitality Tax?**
The food and/or beverage service establishment is responsible for collection of the tax from patrons and the monthly remittance of the collections to the Town of Springdale.
- **Where should my collections be remitted?**
The remittance report, payment, and a copy of the sales tax return for the corresponding period should be delivered or mailed to:

Town of Springdale
Hospitality Tax
2915 Platt Springs Road
Springdale, SC 29170
- **What is the frequency of payment?**
The Hospitality tax must be remitted to the Town of Springdale on a monthly basis.
- **What if my tax payment is delinquent?**
A 5% penalty per month should accompany all delinquent remittances, If the 20th day of the month falls on a holiday or weekend, the Town will accept, without penalty, payment on the following work day.



Hospitality Tax
Listing of Included & Exempt Items

INCLUDED ITEMS

- Produce cut, sliced, cored or modified in store
- Salads made in store
- Sandwiches/Subs prepared on site
- Bakery items cooked/baked on site
- Coffee brewed in store
- Seafood steamed/cooked on site
- Grilled hamburger and hot dogs
- Packaged dinners cooked on site
- Fountain drinks
- Any food prepared or modified on site by employee or contractor
- Any food cooked on site
- Any prepared foods or meals that are subject to South Carolina sales tax
- Any served beverage, inclusive of beer, wine and liquor

EXEMPT ITEMS

- Canned or bottled drinks sold on site from vending machines
- Canned or bottled drinks which are not sold for immediate on-site consumption
- Fruit consolidated into a basket
- Items repackaged in store for bulk sale but not prepared or modified for immediate consumption
- Pre-packaged cans, boxes, or jars of food
- Bags of chips, pretzels, nuts, candy or other pre-packaged items



**Town of Springdale
Hospitality Tax
Monthly Reporting Form**

Month Ending

Name and Address of Business: _____ _____ _____	Filing Period: Month _____ Year _____ F.E.I. or S.S. #: _____ Contact Name: _____ Contact Phone: _____
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HOSPITALITY FEE COMPUTATION

- | | |
|---|----------|
| 1. Gross Proceeds for all prepared food or beverages | 1. _____ |
| 2. Tax | 2. _____ |
| 3. Penalty on Delinquent Taxes
(5%)(.05) of the unpaid fee for each month or portion
After due date until paid. | 3. _____ |
| 4. Total Hospitality Tax Due (Add lines 2 and 3) | 4. _____ |

IMPORTANT: This return becomes **DELINQUENT** if it is not postmarked on or before the 20th day following the close of the period.

REMINDER: Sign and date the return below. Attach copy, both front and back of SC Department of Revenue State Sales and Use Tax Return, Form ST-3.

I certify that all the information stated above is true and accurate to the best of my knowledge and belief. I understand that the Town of Springdale assesses penalties for making false or fraudulent statements on the reporting form.

Signature: _____ **Date:** _____

Owner, Partner or Title: _____



ORDINANCE O-19-03

PROVIDING FOR A LOCAL HOSPITALITY TAX ON THE SALES OF PREPARED MEALS AND BEVERAGES IN ESTABLISHMENTS OF THE TOWN OF SPRINGDALE

WHEREAS, the General Assembly of the State of South Carolina amended Title 6, Chapter 1, of the 1976 Code to provide for a Local Hospitality Tax, effective July 1, 1997:

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Town of Springdale in Council duly assembled, pursuant to Section 6-1-700, *et. seq.* of the Code, as follows:

Section 1. There is hereby imposed a Local Hospitality Tax of two (2) percent on the gross proceeds of the sale of prepared meals and beverages in establishments within the Town of Springdale (hereinafter “vendor”). Payment of the hospitality tax established hereby shall be the liability of the customer.

Section 2. The tax imposed by this ordinance shall be collected from the customer when payment for meals or beverages is tendered and shall be held in trust for the benefit of the Town until remitted as provided in Section 3 below.

Section 3. Payment of the hospitality tax established herein shall be remitted by the vendor to the Town of Springdale on a monthly basis, along with such return or form as may be established by the Town for such purposes, not later than the twentieth day of the month and shall cover the tax due for the previous month. Any tax not timely remitted shall be subject to a penalty of five (5%) percent of the sum owed for each month or portion thereof until paid. The failure to collect from the customer the tax imposed by this ordinance shall not relieve the vendor from making the required remittance.

Section 4. The failure of any vendor subject to this ordinance to remit to the Town the tax imposed by the provisions of this ordinance shall constitute a misdemeanor punishable by a fine of not more than \$500.00 or imprisonment for up to thirty (30) days, or both.

Section 5. There is hereby established a special account to be known as the Local Hospitality Tax Account into which the taxes remitted shall be deposited by the Town and used solely for the purposes provided by law.

Section 6. This ordinance is subject to the constitution and the laws of the State of South Carolina. If any section, phrase, sentence or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 7. This ordinance shall become effective on May 1st, 2019.

DULY ADOPTED THIS 5th day of March, 2019 under the corporate seal of the Town of Springdale.

First reading: February 1, 2019

Final Reading: March 5, 2019

