

#### **DESIGN REVIEW BOARD MEETING MINUTES**

Thursday March 29, 2018 5:30 P.M.

Members present: Lucas Erwin, Lee Ann Murray, Wes Lawson, Dennis Wemberley, and Ronnie Wilbourne.

Members absent: None.

The meeting took place at Springdale Town Hall in Council Chambers. A quorum was present. The media and the public were duly notified of the date and time of the meeting.

#### I. CALL TO ORDER

The meeting was called to order at 5:30 P.M. The Board, on motion of Member Erwin, seconded by Vice Chair Murray, voted unanimously to amend the agenda to include a Certificate of Appropriateness for

### II. MINUTES

A. Approval of the December 20, 2017 Regular Meeting Minutes. The Board, on motion from Member Erwin, seconded by Member Wilbourne, voted unanimously to approve the August 17, 2017 regular meeting minutes.

# III. NEW BUSINESS

- A. Review of CA-18-01; a Certificate of Appropriateness from Dollar General, for property located at TMI # 005735-03-017, 2922 Platt Springs Road, for signs at Dollar General. Board members asked about the lighting on the signs and Mr. Greg Googer responded that they would be back lit. Mr. Googer also discussed having a stucco base for the box sign. Chair Lawson asked Town staff if there was a zoning requirement for the letters sticking out from the building and Administrator Watkins stated that the distance the letters could project from the building was 12". Chair Lawson asked whether the Board of Zoning Appeals had considered this and Administrator Watkins answered that it did not but that this was a zoning issue not under the Design Review Board's scope of responsibilities. Chair Lawson stated that he had no issue with the letters. Administrator Watkins brought up the new awning designs for the building that Mr. Googer shared with the Board. Chair Lawson asked whether the new awnings were angled or flat and Mr. Googer responded they are angled. The Board, on motion of Member Erwin, seconded by Member Wemberly, voted unanimously to approve the signage and window awnings for Dollar General.
- B. Review of CA-18-02: a Certificate of Appropriateness from Springdale Auto Center, for property located at TMI # 005636-01-050, 3142 Platt Springs Road, for signage. Mr. Landon Sandifer presented the Board with images of the signage he proposed for this

business. Chair Lawson asked for a definition of a monument sign and Town staff provided answers based on general knowledge and the Town's zoning ordinance defitions. Administrator Watkins clarified which images were the signs that the Board was reviewing. Member Erwin asked about the time period for limited signs and Ms. Watkins responded that temporary sign permits allowed a sign for fifteen days for three times per year. The Board discussed the proposed signage. Chair Lawson asked for the guidelines on signs and Administrator Watkins walked him through the signage requirements for Platt Springs Road. Member Erwin offered his opinion on effective license tags for the used vehicles and made a recommendation on placement of signage so as to not to block the speed limit sign. Member Wilbourne asked whether Mr. Sandifer planned to leave vehicles out at night and Mr. Sandifer responded that he would like to have the signage so that potential customers would know what the business is and so he could bring the cars into the fenced area. Member Wilbourne and Mr. Sandifer discussed the usage of the property. Chair Lawson offered his suggestions on how to have the sign protected during Springdale House events. The Board, on motion from Member Erwin, seconded by Member Wilbourne, voted unanimously to approve the signage for Springdale Auto Center.

## IV. ADJOURN

The Board, on motion of Member Erwin, seconded by Vice Chair Murray, adjourned the meeting at 6:05 P.M.

Attest:		
Ashley Watkins		
Town Administrator		