

South Carolina
SPRINGDALE

MINUTES

Town Council Special Meeting

Monday, July 29th, 2019 at 5:30 pm

Council Chambers – Springdale Town Hall, 2915 Platt Springs Road

The media and public were duly notified of the date, time, and place of this meeting. A quorum was present.

COUNCIL PRESENT: Mayor Michael Bishop, Mayor Pro Tem Ricard, Councilmembers Fecas, Hallman, Peters, and Wilkerson, Councilmember Reeley joined by phone.

COUNCIL ABSENT: Councilmember Jacob Wilkerson

STAFF PRESENT: Administrator Ashley Watkins

I. Call to Order

Mayor Bishop called the meeting to order at 5:30 P.M. A quorum was present. Councilmember Hallman provided the invocation. Mayor Bishop led the Pledge of Allegiance.

II. Consent Agenda

Council voted unanimously to approve the July 29, 2019 Special Meeting Agenda.

III. New Business

A. Discuss Proposal for Construction Documents and Construction Administration with G3S Architecture & Design. Administrator Watkins provided a proposal from Architect Gary Shaw with G3S Architecture & Design and stated that an approval of the proposal is required for the next set of drawings to be completed. These drawings would be submitted to contractors during the bidding process. Councilmember Peters asked Administrator Watkins if the Town would need to deal with the contractors and Administrator Watkins stated that G3S Architecture & Design would handle the bidding process. Mayor Pro Tem Ricard agreed with Administrator Watkins. There was a discussion on the drawing and construction process. Mayor Bishop clarified that the purpose of the meeting is to vote on allocating funds in the amount of \$27,750.00 to hire G3S Architecture & Design to provide the full engineered plans for all buildings. Mayor Pro Tem Ricard stated that he was curious about plans for the parking lot and driveway. Administrator Watkins stated that she does not have drawings for the parking lot and driveway but he is aware of the need for a new parking lot and driveway. Councilmember Fecas stated that a detailed document is mandatory in order to obtain bids. Councilmember Fecas asked if bids would be secured on all three buildings. Administrator Watkins stated that G3S Architecture & Design would prepare the bid and the Town would actually put the bid out, she continued by stating she has sent the applicable ordinances to the architect which would be followed, and the architect would be there through the whole process. Administrator Watkins stated that once the proposal is approved, he would have his engineers come in and do more detailed measurements of the building and begin their work. Mayor Bishop confirmed with Administrator Watkins that the timeframe for completed plans to be submitted is reflected in the proposal as 10-12 weeks. Councilmember Hallman asked where the total figure of the project came from. Administrator Watkins stated that it came from G3S Architecture & Design and is approximate. Mayor Pro Tem Ricard asked Administrator Watkins to discuss where the money would come from. Administrator Watkins and Council discussed the current and future financials of

all phases of the project, describing the budgeted funds, the funds left in the bond and the interest. She stated that the construction would take a 12-15 month timeframe and March 2021 is the estimated completion date of the project. Council discussed ways to save money over the next few fiscal years to offset the cost of the project. Mayor Pro Tem Ricard asked what the vision for the new community center would be. Administrator Watkins stated that it would be a good place for businesses and the public to hold meetings, community events, and birthday parties. There was a discussion by Councilmember Hallman and Councilmember Peters on possible additions to the cost. Mayor Bishop stated that he didn't know how any decisions for the future could be made without approving the proposal and Council agreed. Council, on motion of Mayor Pro Tem Ricard, seconded by Councilmember Fecas, voted unanimously to spend \$27,750.00 to obtain construction documents by G3S Architecture & Design.

IV. Adjournment.

Council, on motion of Councilmember Fecas, seconded by Councilmember Hallman, voted unanimously to adjourn the special meeting at 5:51 p.m.

Michael Bishop, Mayor

Attest:

Leeann Eden, Municipal Clerk