
South Carolina
SPRINGDALE

MINUTES

Town Council Regular Meeting
Tuesday, September 7th, 2021 at 6:00 pm

The media and public were duly notified of the date, time, and place of this meeting. A quorum was present.

COUNCIL PRESENT: Mayor Pro Tem Juston Ricard, Councilmembers Fecas, Reeley, Hook and Wilkerson.

COUNCIL ABSENT: Mayor Michael Bishop, Councilmember Hallman.

STAFF PRESENT: Administrator Ashley Watkins, Municipal Clerk Leeann Eden, Chief of Police Andrew “Bear” Richbourg, Police Captain Chris Manuel, Attorney Ward Bradley, Attorney Sierra Carini, Public Works Supervisor Kevin White, Police Department Administrative Assistant Sheri Jonas, and Officer Arturo Contreras.

I. Call to Order

Mayor Pro Tem Ricard called the meeting to order at 6:00 pm. A quorum was present. Mayor Pro Tem Ricard provided the invocation and led the Pledge of Allegiance.

II. Consent Agenda

- A. Approval of Agenda.
- B. Approval of Minutes.

Council unanimously approved the agenda for the September 7th, 2021 Regular Council Meeting, the minutes for the August 3rd, 2021 Regular Meeting, the minutes for the August 16th, 2021 Work Session, and the minutes for the August 16th, 2021 Special Meeting.

III. Employee Recognitions

- A. Springdale Police department Employee of the Month, Administrative Assistant Sheri Jonas. Chief Richbourg recognized Administrative Assistant Jonas as Employee of the Month, citing her conscientious, concerned approach to her position, as well as the effort she puts into her work. He also stated that Administrative Assistant Jonas has done a phenomenal job with planning the upcoming National Night Out.

IV. New Business

- A. **Resolution R-21-02;** A RESOLUTION OF THE TOWN OF SPRINGDALE THROUGH ITS COUNCIL DESIGNATING AN AUTHORIZED REPRESENTATIVE AND CONTACT PERSON FOR PURPOSES OF THE AMERICAN RESCUE PLAN ACT OF 2021. Council, on motion of Councilmember Fecas, seconded by Councilmember Wilkerson, voted unanimously to appoint Administrator Ashley Watkins as the Authorized Representative and Contact person for the purposes of the American Rescue Plan Act of 2021.
- B. SCDOT Invoice for Completion of the Kitty Hawk Sidewalk. Council, on motion of Councilmember Hook, seconded by Councilmember Reeley, voted unanimously to postpone discussion until the upcoming Work Session.

- C. Request to move the date for the Regular Town Council Meeting in November. Council, on motion of Councilmember Wilkerson, seconded by Councilmember Reeley, voted unanimously to reschedule the November Regular Council Meeting to November 9th, 2021.

V. Reports

- A. Town Council Report. Councilmember Fecas stated that she would provide an update on DHEC during the upcoming Work Session.
- B. Police Chief Report. Chief Richbourg reviewed his report with Council, highlighting major crimes, traffic enforcement and code enforcement statistics. He stated that the department has hired three new Police Officer Candidates who will have to attend the South Carolina Criminal Justice Academy. Councilmember Fecas thanked the police department for their hard work.
- C. Public Works Report. Public Works Supervisor Kevin White reviewed his report with Council, highlighting current and upcoming projects including landscaping in the park and in medians throughout Town. Supervisor White stated that he is waiting on bids to be submitted for the park bathroom renovation. He concluded his report by stating the storage unit used by the Town would be cleaned out completely next week. Councilmember Fecas inquired about logos for the garbage truck. Supervisor White stated that some ideas have been discussed and he would send them to Council for their thoughts.
- D. Town Administrator Report. Administrator Watkins stated that a meeting with DHEC concerning Huffstetler Pond is scheduled for Friday, September 10th at 1:00 pm. She stated that the splash pad is closing on September 12th after another successful season. She concluded her report by stating the South Carolina Department of Administration has submitted a request on behalf of South Carolina non-entitlement cities for funds made available by the American Rescue Plan Act of 2021. She is currently working on gaining access to the portal in order to request the funds.
- E. Attorney Report. Attorney Bradley informed Council that the lawsuit against Memorial Design has been drafted, and is in process of being filed and served. Councilmember Fecas asked if an ordinance for commercial vehicles has been drafted. Administrator Watkins stated that it is still a work in progress and will be narrowed down in order to present a draft soon.

VI. Adjourn to Executive Session

- A. Discussion of Board Appointment
B. Discussion of Personnel Matters

Council, on motion of Councilmember Fecas, seconded by Councilmember Hook, voted unanimously to enter Executive Session at 6:18 pm.

VII. Return to Open Session – Action may be taken regarding matters discussed in Executive Session.

Council, on motion of Councilmember Reeley, seconded by Councilmember Hook, voted unanimously to return to open session. Mayor Pro Tem Ricard stated that no action was taken during Executive Session. Council, on motion of Councilmember Wilkerson, seconded by Councilmember Hook, voted unanimously to appoint Paul Kiepert to the Design Review Board with a term date ending 2/23/2025.

VIII. Public Comment

Public Comment was provided by Mike Terrell of 2221 Durham Drive concerning a home in disrepair at 2227 Durham Drive. Mr. Terrell hired an inspector to perform an inspection on the home and it was

found to be in a total state of disrepair. Mr. Terrell asked Council how they could help with this matter. Council agreed that Chief Richbourg could meet with Building Inspector Stuart Jones to come up with a plan to address the state of the property.

Public Comment was provided by Mrs. Linda Murray of 1065 Tarrytown Lane concerning a neighboring property that is currently under Code Enforcement. Chief Richbourg stated that Code Enforcement would return to the property to reassess.

IX. Adjourn

Council, on motion of Councilmember Wilkerson, seconded by Councilmember Hook, voted unanimously to adjourn the meeting at 7:17 pm.

Juston Ricard, Mayor Pro Tem

Attest:

Leeann Eden, Municipal Clerk